



Privacy Policy

Marsh Virtual Office & Associates is committed to keeping your personal information confidential and secure. We've provided this document to explain to you how we protect the privacy of your personal information.

We urge you to read this Privacy Policy carefully and to check back periodically as this Privacy Policy may change from time to time.

Personal Information

Personal information includes any factual or subjective information, recorded or not, about an identifiable individual. This includes information of any type, such as: Age, name, home address, telephone number, ID numbers, income, ethnic origin, or blood type. As well as, opinions, evaluations, comments, social status, or disciplinary actions.

Employees files, credit records, loan records, medical records, existence of a dispute between a consumer and a merchant, intentions (for example, to acquire goods or services, or change jobs).

Personal information does not include the name, title, business address, or business telephone number of an employee of an organization.

Collection of Personal Information

Marsh Virtual Office & Associates collects personal information about customers for the purposes of delivering services, fulfill your requests and support the customer relationship. There are many ways *Marsh Virtual Office & Associates* collects personal information. We collect it via our website, facsimile, email, mail, and via telephone. The following list is an example of what we would collect from you:

Name

Company Name (non-personal) if required

Title (non-personal) if required

Address (either home or business)

Telephone number (either home or business)

Email address

Use of Personal Information

Marsh Virtual Office & Associates will use your personal information that we collect to provide you with services, updates, notices, news releases, or other services that may better meet your needs and interest.

Consent

Consent can be either express or implied. Express consent is clear and does not require any inference on the part of the organization seeking consent. Implied consent arises where consent may reasonably be inferred from the action or inaction of the individual. Consent can be obtained in person, by phone, facsimile, mail, email, via the Internet, etc

Disclosure of Personal Information

Marsh Virtual Office & Associates does not sell or rent personal information to third parties.

Links

Marsh Virtual Office & Associates' website may contain links to other websites and services. While we try to link only to sites and services that share our high standards and respect for privacy, please understand that we are not responsible for the content of, or the privacy practices employed by, other companies or websites. This Privacy Policy applies only to *Marsh Virtual Office & Associates'* Services referencing this Privacy Policy.

Safeguards

The security of your personal information is important to us. *Marsh Virtual Office & Associates* takes technical, contractual, administrative, and physical security steps to protect Personal Information that you have provided. We instruct our employees with access to your Personal Information that it is to be used only in adherence with the principles set forth in this Privacy Policy.

Changes

Marsh Virtual Office & Associates may from time to time change its Privacy Policy, as new Services are added or existing ones change. Please check this Privacy Policy regularly for updates.

Access, Reviewing or Changes to your Personal Information

Marsh Virtual Office & Associates recognizes your right to access, review or change your Personal Information that we may have collected about you. To access what Personal Information we have about you, who we have disclosed your personal information to, or to request an update to your personal information, please send your written requests to:

E-mail: info@marshvirtualoffice.com